

1.0 **GENERAL**

1.0 **Related Work and UBC Guidelines**

- .1 Section 10 14 00 Room Numbering
- .2 Section 10 14 01 Door Identification
- .3 UBC Interior Signage Guidelines
- .4 UBC Exterior Signage Guidelines
- .5 UBC Learning Space Design Guidelines
- .6 UBC Inclusive Washroom Guidelines

1.1 **Description**

1. Section includes guidance on signage and wayfinding requirements for buildings.

1.2 **Coordination**

1. The Guidelines apply to all work completed within buildings on both UBC Vancouver and UBC Okanagan campuses unless stated otherwise.
2. In instances where conflicts are found between these guidelines and provincial regulations or codes, please notify the UBCV Technical Review Team Architect or UBCO Facilities Management.
3. These guidelines are intended to be read by design consultants and their content integrated into construction drawings and specifications. Construction documents are not to reference the technical guidelines directly.
4. The Coordinating Registered Professional (CRP) is required to coordinate these requirements with other disciplines.

2.0 **DESIGN REQUIREMENTS**

2.1 **Interior Signage and Wayfinding – UBC Interior Signage Guidelines**

- .1 The interior signage guidelines can be found at https://www2.infrastructuredevelopment.ubc.ca/docs/UBC_INT_SIGNAGE_GUIDELINE.pdf
- .2 Modifications to or creation of existing interior signage:
 - .1 UBC Vancouver Campus - please submit a service request to: <https://facilities.ubc.ca/services/>
 - .2 UBC Okanagan Campus, contact Facility Management at facilities.ok@ubc.ca
- .3 New interior signage or to obtain interior signage approvals: please contact:
 - .1 UBC Vancouver Campus:
Technical Review Team Architect
 - .2 UBC Okanagan Campus:
Campus Planning and Development (CP+D):
<https://operations.ok.ubc.ca/submit-request/>

2.2 **Exterior Signage and Wayfinding – UBC Exterior Signage Standards and Guidelines**

- .1 The exterior signage guidelines can be found at http://assets.brand.ubc.ca/downloads/ubc_%20signage_standards_and_guidelines_2019.pdf

For additional information regarding external signage, please contact Carmen Rida at carmen.rida@ubc.ca or 604-822-0464.

END OF SECTION